

A FULL GUIDE TO THE TRAINING SOLUTIONS WE RUN TO SUPPORT YOUR BUSINESS





# Welcome to North Warwickshire and South Leicestershire College. We are delighted that you are considering engaging with us to support your business.



Throughout our 100-year history, we have been proud to serve our local communities by delivering skills training that meets the needs of local and regional employers. Now, more than ever, we believe that our role will be pivotal in helping the economic recovery of the region as we move forward following the coronavirus crisis.

We believe that our success lies in making the connection between education and employment. Increasingly, training and skills development takes place at the point where it is needed most: on our business parks and industrial estates, in our town centres and hospitals, and on the premises of local employers. And now we are also turning our focus to the development of blended and distance learning with an increased use of digital delivery as workforces continue to be dispersed with many colleagues working remotely.

We have a solid track record of meeting the needs of business through a range of exciting projects including:

- The MIRA Technology Institute was developed in partnership with industry and universities and is designed to train the automotive engineers of the future working in emerging technologies such as electric vehicles and driverless cars. The fall in carbon emissions during the coronavirus crisis looks set to accelerate the industry's move towards the expansion of a climate neutral road transport infrastructure.
- The Digital Skills Academy, led by North Warwickshire and South Leicestershire College, was set up in response to the growing momentum for the fast-paced digitisation of the UK. This is only likely to gather pace following the rapid increase in reliance on technology during the coronavirus lockdown.

The College works closely with businesses across the region to ensure that we are providing a pipeline of skilled individuals ready to combat current and future skills shortages. We are responding to increased demand for changes in careers with a boost to applications for courses in teaching and the caring professions. We expect that the fallout from the current crisis will change the shape of the region's workforce across many different sectors and we are ready to adapt our provision to take account of the new landscape.

We are responding by developing new apprenticeship routes, by improving our online learning offer, and by providing workplace training so that your staff can continue to work while they learn. In addition, we were delighted to be successful in our bid to offer the new T Levels from September 2022. T Levels are high quality technical alternatives to A Levels developed in collaboration with employers that combine classroom theory and practical learning with a work placement to make sure that students have the skills they need to progress and help to rebuild the economy.

Our geographical reach now spans the East and West Midlands from Birmingham and Coventry to Leicester and across Leicestershire and North Warwickshire. We support 1,100 apprentices with more than 600 employers. We are proud of our performance in national employer satisfaction surveys with results that endorse our expertise in working with businesses to improve the skills of their workforce.

Whatever sector you are based in, we are looking forward to working with you to address the recovery and make a positive impact on the productivity and success of your business.

#### **Marion Plant**

OBE FCGI Principal & Chief Executive



INSPIRING
THE NEXT
GENERATION

5 APPRENTICESHIPS

6 ADULT LEARNING

FREE ONLINE\*
& DISTANCE
LEARNING ACADEMY

8 ENGLISH AND MATHS

9 FINANCE AND FUNDING



742,400

In 2018/19, there were this many people participating in an apprenticeship in England

House of Commons Library 2020

800+
apprentices

2019

Rated 'Good with Outstanding features' by Ofsted

49% of apprention Levy funder

32% of our provision is national

**69**%

of employers say that employing apprentices improved staff retention

National Apprenticeship Service 2018

**73**%

of employers say that staff morale is improved by having apprentices

National Appropriationship Service Ac-

86%

of employers said that apprentices helped to develop relevant skills for the organisation, and to fill the skills gap

National Apprenticeship Service 2018

"Our apprenticeship programme is a key element of our strategy for business growth."

**Elmleigh Electrical** 

"An asset to the company." **David Wilson Homes** 

"The student has shown a real commitment to his career." **NWSLC Vocational Assessor** 

"The student has learned in ten months what others would expect to learn in ten years."

Martin Robey Group

"The apprentice programme enables the business to benefit from fresh ideas and new talent."

Jungheinrich UK Limited



# Our Business Engagement Team offer a broad range of training solutions that can be tailored to suit your business needs.

#### **MEET THE TEAM**

The opportunities available range from apprenticeships, online & distance learning, professional and short courses in a range of vocational areas, all of which our specialist advisors can discuss a bespoke package to meet skills gaps and training needs within your business. We also offer a free recruitment service to support you in sourcing new apprenticeship talent in your business. Our whole approach is designed to complement your business and support you in developing a skilled, knowledgeable workforce.



Phil Widdowson
Business
Engagement
Manager



Christopher
Tullin
Director for Business
Development and
Student Employability

### **Employer Engagement Advisors**

The Employer Engagement team are subject specialists providing bespoke training solutions to support local and national businesses. We offer a recruitment service to fill apprenticeship vacancies and discuss opportunities with employers to upskill and develop their existing workforce.

Advisors can provide advice on funding to support levy and non-levy paying customers in ensuring they are aware of financial support and grants available.

# Learner Recruitment Advisors

The Learner Engagement Team provide support to our Employer Engagement Advisors. They will advertise vacancies in line with employers' specifications. The team pre-screen and interview all candidates, providing a high standard of information, advice and guidance. All candidates are supported to apply for suitable vacancies and pathways. Our Learner Engagement Team work closely with employers to shortlist the most appropriate candidates for interview. The team also attend schools events to ensure that our talent pool is filled with the best candidates in the local area.

#### Vicki Haslam

Business Engagement Team Leader, Engineering & Logistics

#### **Charlotte Ward**

Business Engagement Team Leader, Business & Professions

#### **Heather Docksey**

Employer Engagement Advisor, Business & Professions

#### Aysha Beeson

Employer Engagement Advisor, Engineering & MTI

#### **Louise Cheshire**

Employer Engagement Advisor, Construction & ESF

#### Franchesca Towers

Employer Engagement Administrator

#### **Gaynor Catlow**

Learner Recruitment Advisor, Construction/ Business & Professions

#### **Hannah Thomas**

Learner Recruitment Advisor, Engineering, Motor Vehicle & Logistics

#### **Jacob Davies**

Learner Recruitment Advisor, Business & Professions

#### **Brooklyn Day**

Learner Engagement Administrator



#### **INSPIRING THE NEXT GENERATION**

Working in partnership with the College, you can help to inspire the next generation of staff and fulfil your Corporate Social Responsibility commitments.



By working with us you can help shape our curriculum so that we can train young people that are work-ready with the skills you need for your business. There are several ways you can work with us:

- Industry Placements: placements will last a minimum of 45 days and they will be placed within businesses relevant to the students' course, meaning they will develop the skills they need while adding valuable resources to the company and add new skills to their teams
- Curriculum design: work with our Directors of Learning to help shape our curriculum offer to ensure that we are meeting current and future industry requirements
- Workplace tours: provide a young person/s an opportunity to visit your workplace to provide ther with exposure to a real industry environment
- Guest Speaker & Careers Talks: visit us at the College and speak to our students about your industry or role

# Inspiring The Next Generation

"If you are open to the idea of offering a placement opportunity, we will discuss with you what your needs are and decide together on the best type of placement opportunity. You may have a few bottom



drawer projects which you may not have been able to get off the ground, purely because you don't have the work force. What the industry placement student can do, is come in and have an induction within the company and be able to pick up those bottom draw projects."

#### Dawn Helsby

Student Employability Manager



# Supported Internships

Supported Internships are ideal for young people aged 16–24 with learning difficulties or disabilities.

They are unpaid programmes that last for at least six months. We will work with you to design a programme that meets the needs of your business and the student. Our job coaches support both the student and your business to ensure it is successful for you both.

"You may have a few bottom draw projects which you have not been able to get off the ground – an industry placement student may be able to help with this!"





Apprenticeship standards have been introduced to replace frameworks, the focus of the standards is to ensure that apprentices learn industry specific skills and knowledge.



"All the trucks we work on at my depot are all very similar to the ones that we work on at college, so they go hand in hand. The support that I get from my apprenticeship is brilliant, each teacher has the industry knowledge and experience, so everything that they are teaching us they have had first-hand experience with themselves."

James Devlin

Forklift Truck Maintenance Apprentice

An apprenticeship is a great way for young people and adults to earn while they learn in a real job. By employing an apprentice your business can increase the skills set of your existing workforce or introduce new talent by hiring new staff. An apprentice will provide you with the highly skilled employees you need to develop your business. Our account managers can help find, fund\* and fast-track your new apprentice into your business.

# What are the benefits of employing an apprentice?



Increase diversity



Upskill existing staff



Crate a talent pipeline



Improve productivity



company image



Reduce staff turnover



Reduce the skills gap



Attract the best candidates

## Apprenticeship Standards

Apprenticeship standards have been introduced to replace frameworks, the focus of the standards is to ensure that apprentices learn industry specific skills, knowledge and behaviours. All standards are developed by employer focus groups from each industry sector. This will enable apprentices to obtain core skills and progress onto specialist pathways to become experts in their chosen field from levels 2-7.

### Apprenticeship Levy / Funding

Apprenticeships can be funded via the apprenticeship levy or ESFA funding depending on the status of a company, how many employees they have and the age of their apprentice.

**Levy** – Companies with a PAYE bill of £3 million pounds per year pay into an apprenticeship levy, the levy is utilised to cover the cost of the company's apprenticeship training. Companies are also able to donate up to 25% of their unspent levy to smaller employers.

**ESFA Funding** – ESFA funding is available to any non-levy paying company and will fund 95% -100% of the cost of training depending on the age of the apprentice and the number of employees employed by the company. The employer would contribute the remaining 5% towards the cost of training if applicable. Our Employer Engagement specialists can advise all available funding routes and available grants upon enquiry.

We have apprenticeship programmes within: Automotive Engineering, Business Management, Computing & Digital Skills, Construction, Engineering, Forklift Truck, Hairdressing and Hospitality & Catering.



# Our certified Higher Education courses are designed to ensure learners achieve their career goals by finding the right course for them and remove barriers to learning.



"I used to be a nurse; however, I chose to come out of medicine to begin a career in counselling as I still wanted to work with people. I wasn't sure what coming back into education would be like as it had been over 20 years, but I was hooked! I am comfortable at the college, each tutor sees what we are good at and what we struggle with, they have helped me find my confidence and continue to encourage me to progress both academically and personally. The most important thing for me is that I am an adult learner, so I am autonomous, I have choice in my education and the college support that."

#### Pippa Tite

Level 4 Therapeutic Counselling

### **Professional Training**

We offer a range of fully accredited industry standard qualifications from sector bodies such as AAT, CIPD, CIM and CPCAB. We also offer a range of Health & Safety, First Aid and Food Safety courses which can be delivered at the College or your workplace, dependent on numbers at competitive and affordable prices.

## Adult and Community Learning

We offer a range of courses that are designed for adults to explore new hobbies, gain new skills or develop career goals. Learning is important to keep growing and developing your skills, whilst enhancing the local community. We aim to meet the needs of our local area, encouraging learning through our part-time and short courses, flexible to fit around your lifestyle and work commitments.

## Benefits of studying a Higher Education course with NWSLC:

- Lower course fees
- One-to-one support Smaller class sizes allows learners to get more support
- First-class teaching Many of our tutors are practitioners, bringing a wealth of industry experience to teaching
- Certified We're registered with the Office for Students (OfS). That means we meet its requirements for course quality, student support and more. We are also Ofsted registered and regulated by QAA
- Partner Universities We work closely with three university partners. As a result, we are able to design and deliver a range of foundation degrees and bachelor degrees that link together and build on existing qualifications

TRAINING SOLUTIONS FOR YOUR BUSINESS

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<sup>\*</sup>Speak with our advisors for financial help and funding advice.



"I have always believed that everyone deserves the same opportunities to succeed regardless of their starting point or protected characteristics."



"I have always been passionate about equality, diversity and inclusion, equal opportunities and fair working practices, so the concept is not new to me even though I have only recently started in the role. I have always believed that everyone deserves the same opportunities to succeed regardless of their starting point or protected characteristics. I am always keen to keep up my continuous professional development because things change all the time and it is important to be up to date."

"This way of learning suits me because I can pick it up whenever I have time either in the evenings or at weekends. I know that there is

support available but at the same time, I don't need constant intervention and am well able to progress and access the learning under my own steam."

#### Sharna Matson

A STREET WAY OF SECOND

Online

& Distance

Learning Academy

Diversity and Inclusion Manager Cadent Gas

We offer a wide range of FREE\* and flexible courses through our Online and Distance Learning Academy. Your staff can learn in the workplace or at home at their own pace. Each course is fully accredited and deliver valuable upskilling and diversification of knowledge for your teams. With NWSLC's flexible learning approach, learning is easily accessible at home, at work and online. Each course is a full accredited level 1/2/3 certificate. Learning won't take longer than 12 weeks and is available throughout the year. These qualifications are available nationally and with our online enrolment, you and your team will be able to enrol at a time that is convenient. Each is fully accredited and deliver valuable upskilling and diversification of knowledge to your teams.

We have Online and Distance Learning qualifications within: Children & Young People, Health & Wellbeing, Health & Social Care, Industry Specialisms, Personal Development and Workplace Development.

#### How it works

- ✓ Once enrolled, an assessor will be assigned to arrange a quick telephone induction
- √ A workbook will be provided that will contain all the knowledge for your chosen qualification
- ✓ You then work through the qualification and evidence your knowledge by writing in the workbook or online via an e-assessor platform
- ✓ The assessor will approve the competition of the qualification and a certificate will be sent through the post



 $<sup>{}^\</sup>star \, \mathsf{For} \, \mathsf{full} \, \mathsf{eligibility} \, \mathsf{criteria} \, \mathsf{please} \, \mathsf{visit} \, \mathsf{our} \, \mathsf{website} \, \mathsf{eligibility} \, \mathsf{visit} \, \mathsf{please} \, \mathsf{please} \, \mathsf{visit} \, \mathsf{please} \, \mathsf{visit} \, \mathsf{please} \,$ 



# English and Maths are valuable skills within any business, ensuring staff remain confident in supporting daily business projects.



#### GCS

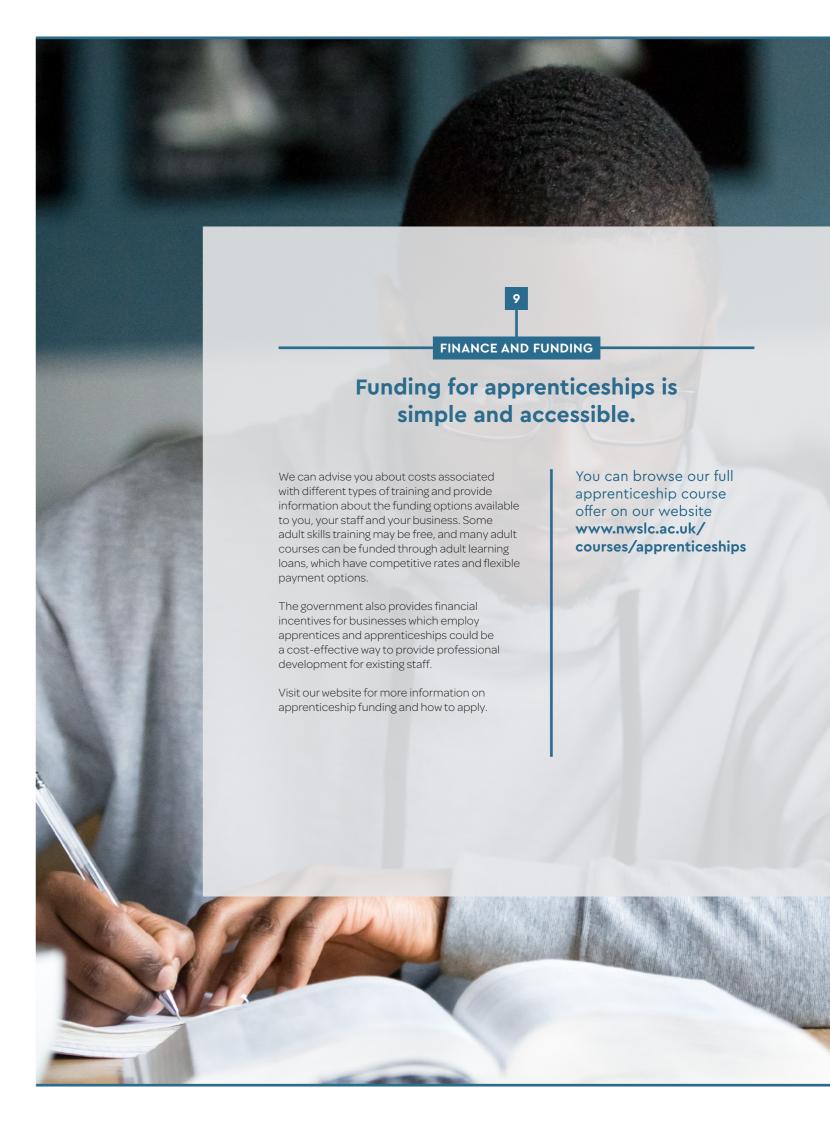
Free GCSE English and Maths courses are available on various dates and times across all our campuses. They are 3 hours per lesson for September starts and more for later course dates. We can offer flexible delivery to meet the needs of your business.

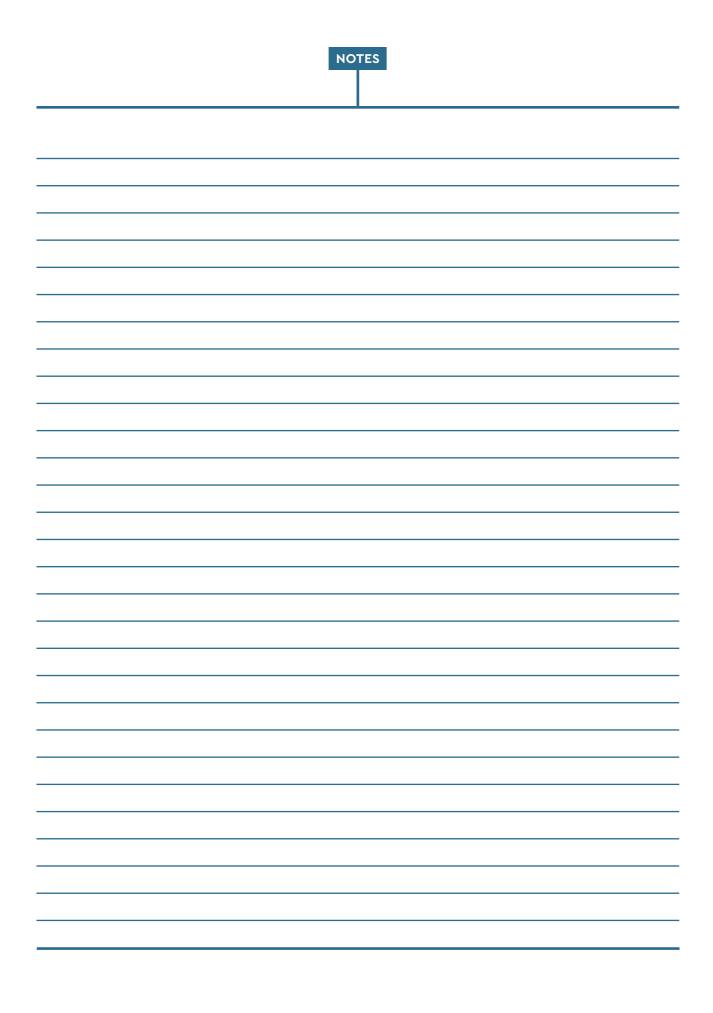
#### **Functional Skills**

These free courses are available across all our campuses and within the workplace or community settings. The courses start throughout the year and you can choose to study for 3 hours a week or to complete an intensive 6-week block of one full day per week.

Each leaner is assessed and interviewed to understand their needs and how we can support them through the qualification. Classes can also be delivered by dual teaching methods where students for whom English is not their first language will get support from a language expert, to help them achieve.

Tutors are engaging, highly skilled and adept at nurturing adult learners with complex barriers to learning. Our courses with employers, training providers and even JCP centres support employment, CPD, further education or obtaining promotions.







# **NWSLC Business Engagement Team**

Email **be@nwslc.ac.uk** Call **0330 058 3000** 











